

Job title: Customs Declarant Officer

Work Location: Hariss International Limited – Kampala, Uganda

Division / Department: Logistics

Reports to: Logistics Manager

Essential Duties and Responsibilities:

- Responsible for accurate tariff classification, lodgment of shipments
- Perform accurate documentation, customs clearance, processing and timely release of Import and Export shipments from customs custody
- Submitting shipping documents to customs or brokers for customs processing
- Maintain accurate and proper documentation of shipment details in freight system
- Assist in computation, filing, and payment of Bureau of Customs duties and taxes
- Monitor shipment departure, arrival, and clearance statuses to ensure prompt release of shipment
- Expedite release of shipments by following up and coordinating with stakeholders responsible for customs processing
- Coordinate customs clearance status with logistics arm to ensure proper communication of information and timely delivery of each shipment
- Inform logistics arm and clients when a potential demurrage or detention event could occur
- Performs other related activities that may be assigned by immediate supervisor.

Education and/or Work Experience Requirements:

- Bachelor's Degree in BS Customs Administration or supply chain related field
- Professional written and verbal English communication skills are required
- At least (2) years working experience in Freight Forwarding, Customs or Logistics (Import and Export)
- Highly knowledgeable on Customs processes and laws

Key Requirements:

- Effective oral and written communication skills
- Organizational and time management skills
- Effective problem-solving ability
- Customer Service skills.
- Reasoning and calculating
- Adapt quickly to unfamiliar situations
- Embrace continuous learning mentality

- Work independently or in a team environment.

Equal Employment Opportunity Policy

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, or disability status.

Hariss International is an equal opportunity employer Minorities/Females/People with Disabilities/Protected Veterans/Sexual Orientation/Gender Identity.